

To: All Members of the Council

Emma McQuillan, Democratic Services
Manager

Policy and Governance

E-mail: emma.mcquillan@waverley.gov.uk

Direct line: 01483 523351

Calls may be recorded for training or monitoring

Date: 15 May 2015

Dear Councillor

ANNUAL COUNCIL MEETING - TUESDAY, 26 MAY 2015

The Annual MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS, GODALMING on **TUESDAY, 26 MAY 2015 at 7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk

AGENDA

1. **ELECTION OF MAYOR**

To elect the Mayor for the ensuing Council year (2015/2016).

2. **MAYOR TO MAKE DECLARATION OF ACCEPTANCE OF OFFICE**

3. **APOLOGIES FOR ABSENCE**

The Mayor to report apologies for absence.

4. **APPOINTMENT OF DEPUTY MAYOR**

To appoint the Deputy Mayor for the ensuing Council year.



5. DEPUTY MAYOR TO MAKE DECLARATION OF ACCEPTANCE OF OFFICE

6. VOTE OF THANKS TO RETIRING MAYOR

7. MINUTES (Pages 5 - 8)

To confirm the Minutes of the Council meeting held on 14 April 2015 (herewith).

8. MAYOR'S ANNOUNCEMENTS

9. ELECTION OF LEADER

To elect the Leader of the Council for the Term of the Council 2015-2019.

10. APPOINTMENT OF EXECUTIVE AND DEPUTY LEADER

The Leader of the Council appoints the Deputy Leader and members of the Executive for the forthcoming Council year. The Executive comprises of the Leader and Deputy Leader of the Council and up to eight other members of the majority political group. The allocation of portfolios for 2015/16 as notified by the Leader will follow. In accordance with the constitution, the Leader will appoint the Deputy Leader of the Council for the duration of the Leader's term of office until May 2019.

Recommendation

The Council is invited to note the appointment of the Members of the Executive for 2015/16, as attached, and the appointment of the Deputy Leader of the Council for the duration of the Leader's term of office.

11. LOCAL GOVERNMENT AND HOUSING ACT 1989 LOCAL GOVERNMENT (COMMITTEES AND POLITICAL GROUPS) REGULATIONS 1990 (Pages 9 - 12)

To appoint to Committees for the forthcoming Council year, details of which are To Follow.

Recommendation

It is recommended that

1. **the principal Committees and the Area Planning Committees, together with the Surrey County Council Local Committee, Standards Panel, Appeals Panel and Emergency Advisory Group for the year 2015/2016, be constituted as indicated in Annexe 1 – To Follow; and**
2. **[Licensing and Regulatory Committee members only] the Licensing (General Purposes) and Licensing Act Sub-Committees be constituted as indicated in Annexe 2 – To Follow.**

12. WAVERLEY APPOINTMENTS 2015-2017

To agree appointments to the following roles at Waverley Borough Council:-

Historic Environment Champion
Design Champion
Community Covenant Champion

[NB. The Community Covenant Champion for Waverley will be put forward as the Waverley nomination to the Surrey Leaders' Group appointment to the Surrey Civilian Military Partnership Board].

13. NOMINATIONS TO SURREY LEADERS' GROUP OUTSIDE BODIES

Each year the Surrey Leaders' Group invites Districts/Boroughs to submit nominations for members to represent their authority on a number of outside bodies. The Surrey Leaders' Group has invited Waverley to make nominations to the following vacancies and the Council will be advised of any councillors who have expressed an interest in being put forward as a nomination for Waverley:-

Councillor Nominations

(to be updated at the meeting)

SCC Health Scrutiny Select Committee

High Sheriff's Award

Surrey Pension Fund Board

South East Reserve Forces and Cadets
Association

Active Surrey Sports Partnership Board

Surrey Civilian Military Partnership Board

14. EXCLUSION OF PRESS AND PUBLIC

To consider the following motion, to be moved by the Mayor, where appropriate:-

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351